As you may know, we both currently serve on the Hamilton County Board of Elections. The Hamilton County Board of Elections has worked well for many years because of the bipartisan nature of the work that is done there. We hope to continue that work in this crucial election year.

To that end, we are writing today to ask for your company’s participation in a program called “Partners in Democracy.” We are asking you to help us find qualified persons within your organization to work inside the polls on Election Day; contributing their skills to a Day for Democracy. We believe that members of the regular workforce that do not ordinarily participate on Election Day can add a benefit to the democratic process.

As the leaders of the two major political parties in Hamilton County, we have come together to help promote this Day for Democracy program. We both recognize that promoting and supporting our democratic process through fair, properly administered elections is more important than any one political party or cause. Elections that run smoothly are for the common good of all our citizens.

We have enclosed materials outlining the project with forms that can be used by your interested employees. We hope we can count on your participation.

Sincerely,

Timothy M. Burke, Chair
Hamilton County Board of Elections

Alex M. Triantafilou, Member
Hamilton County Board of Elections
Hamilton County Board of Elections partners with local organizations and businesses to recruit Precinct Election Officials.

Hamilton County Board of Elections needs [COMPANY NAME]

We would like to thank you for your leadership in Community Service. We hope you will consider becoming one of our Partners in Democracy

Precinct Election Officials (PEOs) Needed

The Hamilton County Board of Elections (BOE) is looking to build partnerships with local public and private entities to assist in providing a skilled workforce at each polling location in Hamilton County on election day.

As the election process becomes more technologically advanced, it is critical that poll workers be able to understand and apply these new technologies. Private and public sector employees are an exceptional source of trained, adaptable, and technology-savvy workers to meet this ongoing need.

It is an important and exciting opportunity for citizens to participate locally in democracy. PEOs are compensated for training and election day work.

WHAT we are asking your organization . . .

To be a Partner in Democracy with the BOE by making information available to your employees about signing up to be a Hamilton County PEO. This can be accomplished in many ways and we would like to meet with you to see how we can Partner Up.

WHO can be a PEO

Must be a registered and active voter in Hamilton County, Ohio
Must be able to read and write the English language
Must have transportation to the polling place and to the training classes
NOT be a candidate for any office to be voted on at the polling place at the election
NOT be a convicted felon

HOW to become a PEO

Complete an attached PEO application and mail to our office at 4700 Smith Road, Cincinnati, OH 45212, or download an application from our website: www.VoteHamiltonCounty.org. For more information, please contact us at 632-7004 or 632-7005.

Our partner organizations will be acknowledged for their participation post election on our website and social media outlets.
Precinct Election Official (PEO) Application & Information Sheet

Return Completed Form to: Board of Elections, 4700 Smith Road, Cincinnati, OH 45212 Or Fax to: (513) 744-9038
Questions? Call (513) 632-7004 or (513) 632-7005

Name: __________________________________________________________________________

Address: _______________________________________________________________________
______________________________________________________________________________

Do you use a different Mailing Address or PO Box? _____Yes _____No

If Yes, Mailing Address or PO Box: ________________________________________________
______________________________________________________________________________

Email Address: ________________________________________________________________

Phone Numbers: Home __________________________________________________________

Work ____________________________________________________

Cell ____________________________________________________

Transportation: _____Car _____Bus

Company/Organization __________________________________________________________________________

Company /Organization Address __________________________________________________________________
______________________________________________________________________________

Types of Precinct Election Officials

Voting Location Manager (VLM): Pick up the supplies for the election on the Saturday before the election at location near the polling place; coordinate all activities at the polling place at the Organizational Meeting and throughout Election Day; report any problems to the Board of Elections; return the ballots and supplies to the Ballot Drop Off Location.

Voting Location Deputy (VLD): (a person of the opposite party as the VLM) Assist the VLM with all responsibilities and procedures at the polling place; must accompany the VLM, in the same car, to the Ballot Drop Off location.

Precinct Election Official (PEO): Participate in all activities at the Organizational Meeting and on Election Day, assist the VLM and instruct each voter about the voting procedures at the polling place.

Will you serve as Voting Location Manager, if needed? _____Yes _____No (You must have independent transportation)

Are you willing to serve at a precinct other than your home precinct? _____Yes _____No

Are you willing to serve at a precinct in a nearby community? _____Yes _____No

Training—4 hours scheduled prior to the election.  Monday Night Organizational Meeting 7:00 pm-9:00 pm
Election Day 5:30 am—9:00 pm  Pay (minimum) $181.50

BY SIGNING THIS FORM, I HEREBY STATE THAT I HAVE NEVER BEEN CONVICTED OF A FELONY, OR THAT MY CONVICTION HAS BEEN REVERSED, EXPUNGED, OR PARDONED

X__________________________________  _____________________________  __________________________
SIGNATURE DATE
The Hamilton County Board of Elections needs YOU

Serve your Community by becoming a Hamilton County
Precinct Election Official (PEO)

WHAT is a PEO

PEOs are trained election workers whose duties include setting up polls and processing voters using ePoll Books. PEOs are compensated for training and election day work.

WHO can be a PEO

Must be a registered and active voter in Hamilton County, Ohio
Must be able to read and write the English language
Must have transportation to the polling place and to the training classes
NOT be a candidate for any office to be voted on at the polling place at the election
NOT be a convicted felon

WHAT time is involved

Training Class— 4 hr classes offered Mon-Sat.
Monday Night Organizational Meeting 7 pm - 9 pm
Election Day— 5:30 am - 8:30 pm

HOW MUCH am I paid

PEOs make from $181.50 (for regular poll worker) to $218.00 (for Voting Location Managers)

This includes training, Monday Night Meeting and Election Day.

HOW to become a PEO

Obtain a PEO application from your Company Contact and mail to our office at the address below or download an application from our website. For more information, please contact us at 632-7004 or 632-7005.

Company Contact:___________________________________________