**Hamilton County Board of Elections partners with local organizations and businesses to recruit Precinct Election Officials.**

Hamilton County Board of Elections needs [COMPANY NAME]

We would like to thank you for your leadership in Community Service. We hope you will consider becoming one of our **Partners in Democracy**

**Precinct Election Officials (PEOs) Needed**

The Hamilton County Board of Elections (BOE) is looking to build partnerships with local public and private entities to assist in providing a skilled workforce at each polling location in Hamilton County on election day.

As the election process becomes more technologically advanced, it is critical that poll workers be able to understand and apply these new technologies. Private and public sector employees are an exceptional source of trained, adaptable, and technology-savvy workers to meet this ongoing need.

It is an important and exciting opportunity for citizens to participate locally in democracy. PEOs are compensated for training and election day work.

**WHAT we are asking your organization . . .**

To be a Partner in Democracy with the BOE by making information available to your employees about signing up to be a Hamilton County PEO. This can be accomplished in many ways and we would like to meet with you to see how we can Partner Up.

**WHO can be a PEO**

- Must be a registered and active voter in Hamilton County, Ohio
- Must be able to read and write the English language
- Must have transportation to the polling place and to the training classes
- **NOT** be a candidate for any office to be voted on at the polling place at the election
- **NOT** be a convicted felon

**HOW to become a PEO**

Complete an attached PEO application and mail to our office at 4700 Smith Road, Cincinnati, OH 45212, or download an application from our website: www.VoteHamiltonCounty.org. For more information, please contact us at 632-7004 or 632-7005.

*Our partner organizations will be acknowledged for their participation post election on our website and social media outlets.*

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**Hamilton County BOARD OF ELECTIONS   4700 Smith Road, Cincinnati, OH 45212  www.VoteHamiltonCounty.org**
Precinct Election Official (PEO) Application & Information Sheet

Return Completed Form to: Board of Elections, 4700 Smith Road, Cincinnati, OH 45212  Or Fax to: (513) 744-9038

Questions?  Call (513) 632-7004 or (513) 632-7005

Name: ______________________________________________________________________________

Address: _____________________________________________________________________________

_____________________________________________________________________________________

Do you use a different Mailing Address or PO Box?  _____Yes  _____No

If Yes, Mailing Address or PO Box: _______________________________________________________

_____________________________________________________________________________________

Email Address: ____________________________________________________________@_________.____

Phone Numbers: Home _________________________________________________________________

Work __________________________________________________________

Cell _________________________________________________________________

Transportation:  ____Car   ____Bus

Company/Organization ________________________________________________________________________________

Company /Organization Address _____________________________________________________________________

_____________________________________________________________________________________

Types of Precinct Election Officials

Voting Location Manager (VLM): Pick up the supplies for the election on the Saturday before the election at location near the polling place; coordinate all activities at the polling place at the Organizational Meeting and throughout Election Day; report any problems to the Board of Elections; return the ballots and supplies to the Ballot Drop Off Location.

Voting Location Deputy (VLD): (a person of the opposite party as the VLM) Assist the VLM with all responsibilities and procedures at the polling place; must accompany the VLM, in the same car, to the Ballot Drop Off location.

Precinct Election Official (PEO): Participate in all activities at the Organizational Meeting and on Election Day, assist the VLM and instruct each voter about the voting procedures at the polling place.

Will you serve as Voting Location Manager, if needed?  _____Yes  _____No  (You must have independent transportation)

Are you willing to serve at a precinct other than your home precinct?  ____Yes  ____No

Are you willing to serve at a precinct in a nearby community?  ____Yes  ____No

Training—4 hours scheduled prior to the election.  Monday Night Organizational Meeting 7:00 pm-9:00 pm

Election Day 5:30 am—9:00 pm  Pay (minimum) $181.50

BY SIGNING THIS FORM, I HEREBY STATE THAT I HAVE NEVER BEEN CONVICTED OF A FELONY, OR THAT MY CONVICTION HAS BEEN REVERSED, EXPUNGED, OR PARDONED

X__________________________  SIGNATURE  ______________________  DATE ________________
The Hamilton County Board of Elections needs YOU

Serve your Community by becoming a Hamilton County

Precinct Election Official (PEO)

WHAT is a PEO

PEOs are trained election workers whose duties include setting up polls and processing voters using ePoll Books. PEOs are compensated for training and election day work.

WHO can be a PEO

Must be a registered and active voter in Hamilton County, Ohio
Must be able to read and write the English language
Must have transportation to the polling place and to the training classes
NOT be a candidate for any office to be voted on at the polling place at the election
NOT be a convicted felon

WHAT time is involved

Training Class– 4 hr classes offered Mon-Sat.
Monday Night Organizational Meeting 7 pm - 9 pm
Election Day– 5:30 am - 8:30 pm

HOW MUCH am I paid

PEOs make from $181.50 (for regular poll worker) to $218.00 (for Voting Location Managers)

This includes training, Monday Night Meeting and Election Day.

HOW to become a PEO

Obtain a PEO application from your Company Contact and mail to our office at the address below or download an application from our website. For more information, please contact us at 632-7004 or 632-7005.

Company Contact:___________________________________________